

Canvas Accounts for Self-Paced Courses

Thank you for registering for a Self-Paced Professional Learning Experience with DIEEC! Self-paced courses are delivered via the University of Delaware's Canvas learning management system.

- If you have **previously activated** a Canvas guest account, you do not need to do anything more. If you have taken other self-paced courses through DIEEC, you already have a Canvas guest account.
- If you have a Canvas guest account but have **forgotten your password**, visit the [password reset page](#).
- If you have **NEVER** created a Canvas Guest Account through UD, or have never taken a self-paced course with DIEEC, please read the information below to get started.

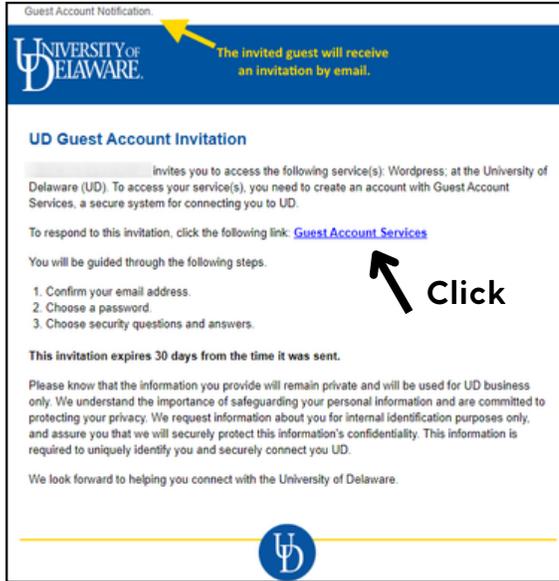
Quick overview of the Canvas account activation process:

- Setting up a Canvas guest account is a multi-step process that can take up to 48 hours to complete.
- Within 24 hours after you register for a self-paced course with DIEEC, you will receive a "UD Guest Account Invitation" e-mail with instructions on how to activate your account and access Canvas.
- Complete the activation steps listed in the Guest Account Invitation email.
- The next day, you will receive a second email inviting you to log in to your new Canvas account.

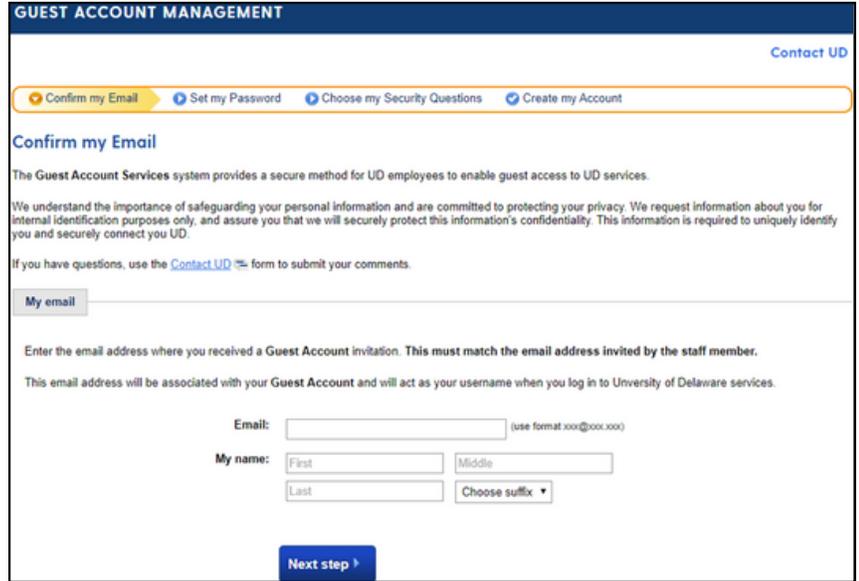
For detailed instructions, continue to the next page.

Part 1: Activating Your Canvas Guest Account

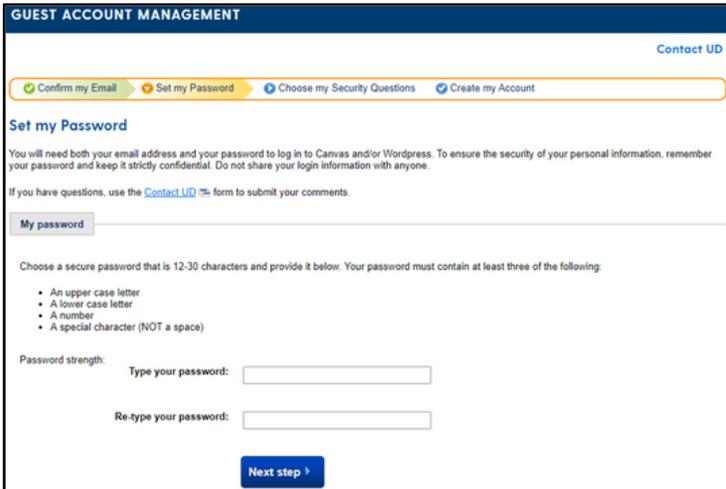
1. You will receive an email with the subject “UD Guest Account Invitation.” Click the Guest Account Services link **within 30 days** and follow the instructions.



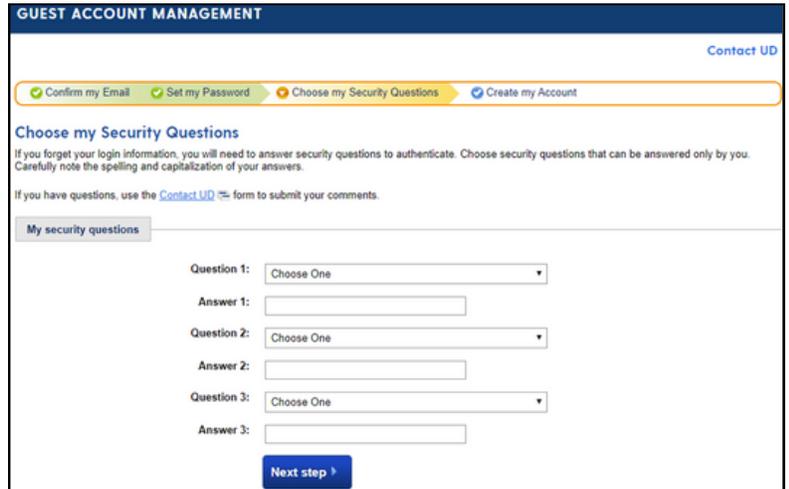
2. Enter the email address where you received the Guest Account invitation, and your name. Use the SAME email address you use for the DIEEC Registry. Click “Next step.”



3. Set your password and write it down in a safe place. Click “Next step.”



4. Choose your security questions and enter answers. Click “Next step.”



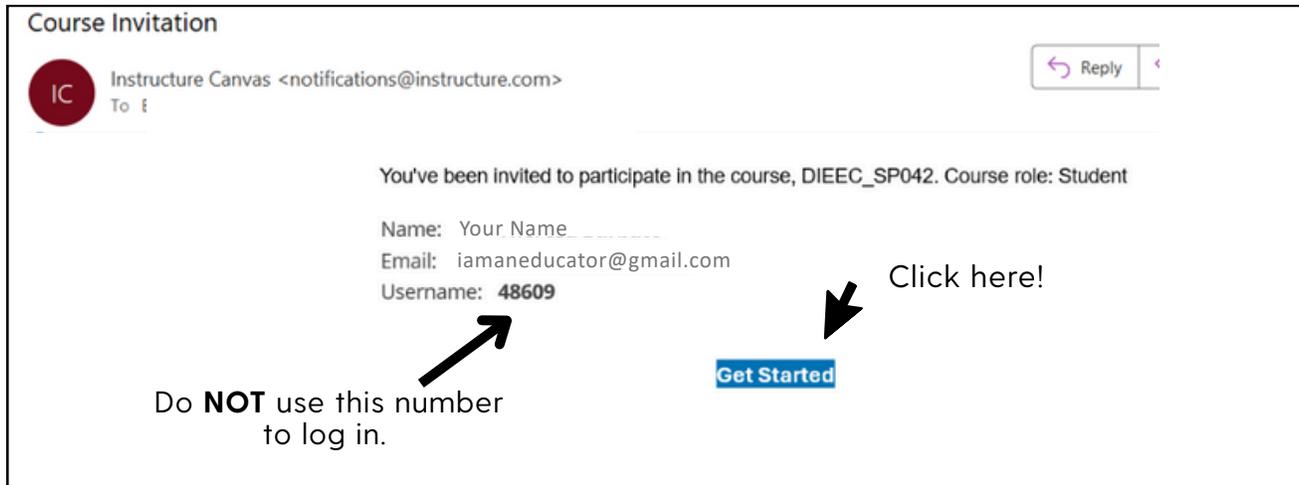
You will receive a confirmation page and an email with the subject “Welcome to UD Guest Services.” You have successfully set up your Canvas guest account!



Access to your Canvas course is granted overnight.
You will need to wait until the next day before completing the next steps and starting your course.

Part 2: Accessing Your Course In Canvas

1. **The day after** you activate your guest account, you will receive the “Course Invitation” email from Instructure Canvas. Click the “Get Started” button to launch Canvas and access your course.



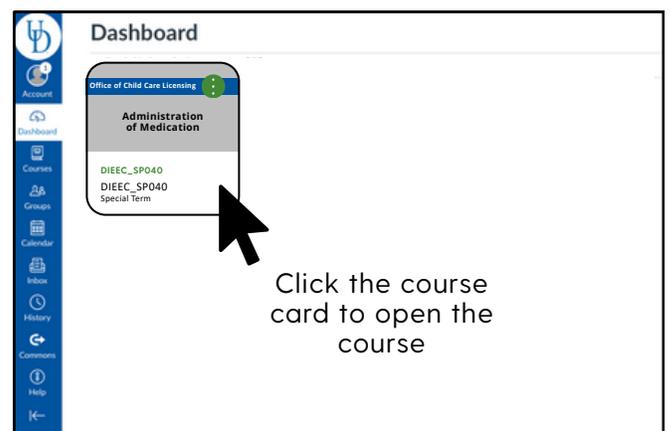
Remember: Your username is your FULL guest account e-mail address (for example, iamaneducator@gmail.com). Your login credentials are the email address and password you used to create the Canvas guest account.

2. Enter the SAME email address where you received the Guest Account invitation. *This should also be the same address you use for the DIEEC Registry.*

The screenshot shows the Canvas login form. It has two input fields: "Username or UD ID:" with the value "iamaneducator@gmail.com" and "* Password:" with a masked password ".....". Below the password field is a link "Forgot your login?". At the bottom is a blue "Log in" button with a checkmark icon. An arrow points to the "Log in" button.

Click here to log in and launch Canvas!

3. When you log in, you will land on your Canvas Dashboard. Click your course card to launch your course.



4. To log in to Canvas in future sessions, visit <https://udel.instructure.com/>.

For additional information, please refer to UD's [Canvas and WordPress Guest Accounts FAQ](#).