

DEPDNow Online Training Tip Sheet

Step 1: Go to www.dieec.udel.edu

Step 2: Highlight Professional Learning Experiences in Navigation Menu



Step 3: Click on PLE Calendar



Step 4: Click on Online Learning



Step 5: All of the online professional learning experiences under “General” are associated with DEPNow and are free.

Step 6: Click on training title for Course Description, Hours, and Competency.

Step 7: If it is your first time registering the system will ask you to set a password. Please note this is a separate log in than DIEEC credentials. You need to create a different password for DEPNow.

Make sure you write down what password you are setting. For assistance with DEPNow log in and password please contact their customer support at **(888) 882-5294**.

Step 8: Once registered, click on training title again and click on “click here to access this course.” You can also view this under online training opportunities or on your dashboard after you log in to the DIEEC website.

Step 9: Once logged in you can begin the training. Training Sample of DEPNow:

The screenshot shows a web browser window with the URL depdnow.com/course/view.php?id=8. The page features a blue navigation bar with links for HOME, ABOUT US, CONTACT US, and FORGOT PASSWORD?. Below the navigation bar, there is a breadcrumb trail: Home > My courses > Quality Assured (QA) Courses > Secrets of Infant Behavior. The main content area is titled "Secrets of Baby Behavior: What Are Your Babies Telling You?" and includes a "Your progress" indicator. A photograph of a baby is shown next to the course description, which states: "Hours: Approved for 4 Quality Assured hours. Course Description: Baby behavior messages have been successful in improving infant-feeding practices by addressing common 'trigger' behaviors for overfeeding such as infant crying and waking. This training will provide participants with information regarding infant cues, crying and sleep and how to respond to infant needs." Below the course description, there is a section for "Lesson 1 - Infant States" with a list of seven items, each with a checkbox: 1.1 Introduction (checked), 1.2 Update Your User Profile (checked), 1.3 Knowledge and Experience Survey (checked), 1.4 Participant Marketing Survey (unchecked), 1.5 Overview Video (unchecked), 1.6 eLearning Module (unchecked), and 1.7 Practice Quiz (unchecked). On the right side of the page, there is a "Navigation" sidebar with links for Home, My home, Site pages, My profile, and Current course. Under Current course, there is a list of items: Secrets of Infant Behavior, Participants, Badges, ... Baby Behavior: What Are Your Babies Telling You?, Lesson 1 - Infant States, Lesson 2 - Infant Cues, Lesson 3 - Infant Crying, Lesson 4 - Infant Sleep, and My courses. Below the navigation sidebar is an "Administration" section with links for Course administration, Grades, and My profile settings.

Go through each section and make sure you check off section when complete.

Please note the "Course Workbook" is in the Course Description under Lesson. You can print the workbook or use it as a PDF with the training.

Once training is complete you will generate a certificate. If you are having trouble downloading or printing the certificate, please call the DEPNow customer support number at **888-882-5294**.

Online training hours will also be posted to your DIEEC transcript within 48 hours after completing the training. To print transcript, go back to www.dieec.udel.edu and download transcript on dashboard. Online trainings will be listed at the bottom of your transcript.

For additional online training assistance please call the main DIEEC phone number at 302-831-3239.