



**Delaware Stars for *Early Success***  
 Alternative Pathway - NAEYC



**Quality Improvement Plan Part 3: Stars Standards Workplan**

Name of Program \_\_\_\_\_

**Qualifications and Professional Development (QPD)**

Standards: Star Level 5	Suggestions for Documentation: (Program may use alternative documentation)	Plan/Action Steps for Achieving Standard	Person(s) Responsible	Resources Needed	Target Date for Completion	Date Completed	TA Review	Verification 1	Verification 2
Professional Development for Early Childhood Administrators and Early Childhood Curriculum Coordinators (QPD/PD-ECA & ECCC)									
QPD/PD-ECA & ECCC-2.1 All annual training hours must be Level 2 or higher. (Effective 1/1/2010)	Training certificates								
QPD/PD-ECA & ECCC-2.2 Shows evidence of having completed education/ training in the following topic areas: <ul style="list-style-type: none"> <li>Delaware Early Learning Foundations (at least 2 hours)</li> </ul>	Training certificate								
QPD/PD-ECA & ECCC-3.2 Shows evidence of having completed education/ training in the following topic area: <ul style="list-style-type: none"> <li>Using the Environment Rating Scale (ERS), including training on the instrument(s) specific to the age of children served (at least 5 hours)</li> </ul>	Training certificate								



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Professional Development for Early Childhood Teachers and Early Childhood Assistant Teachers (QPD/PD-T & AT)									
QPD/PD-T & AT-2.1 1/3 of annual clock hours completed by staff designated as teacher or assistant teacher are Level 2 training or higher (Effective 1/1/2010)	Training certificates								
QPD/PD-T & AT -5.1 All staff designated as teacher or assistant teacher who are in charge of a classroom or group of children complete training in the following topic areas: <ul style="list-style-type: none"> <li>Using the ERS, including training on the instrument(s) specific to the age of children served (at least 5 hours)</li> </ul>	Staff list  Training certificate								



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Learning Environment (LE)									
Standards: Star Level 5	Suggestions for Documentation: (Program may use alternative documentation)	Plan/Action Steps for Achieving Standard	Person(s) Responsible	Resources Needed	Target Date for Completion	Date Completed	TA Review	Verification 1	Verification 2
<b>Learning Environment (LE)</b>									
<b>LEC/LE-5.1</b> ERS assessment is completed for sample of classrooms or groups of children by Stars ERS assessor. Remaining classrooms or groups of children complete a self-assessment by trained staff using the appropriate ERS.	ERS assessment including results								
<b>LEC/LE-5.2</b> Each classroom or group of children must have an average ERS score no less than 5.0 and no item score of 3 on the Personal Care Routines subscale.	ERS assessment including results								
<b>LEC/LE-5.3</b> Program develops and implements a written improvement plan for meeting standard LEC/LE-5.2, if applicable.	Written improvement plan  Evidence of implementation								



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Family and Community Partnerships (FCP)									
Standards: Star Level 5	Suggestions for Documentation: (Program may use alternative documentation)	Plan/Action Steps for Achieving Standard	Person(s) Responsible	Resources Needed	Target Date for Completion	Date Completed	TA Review	Verification 1	Verification 2
<b>Family Communication and Involvement (FCP/FCI)</b>									
FCP/FCI-2.2 Program has a written inclusion policy that is reviewed with staff and shared with families.	Written policy Staff sign-off sheet Parent sign-off sheet								



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<b>Management and Administration (MA)</b>									
<b>Standards: Star Level 5</b>	<b>Suggestions for Documentation: (Program may use alternative documentation)</b>	<b>Plan/Action Steps for Achieving Standard</b>	<b>Person(s) Responsible</b>	<b>Resources Needed</b>	<b>Target Date for Completion</b>	<b>Date Completed</b>	<b>TA Review</b>	<b>Verification 1</b>	<b>Verification 2</b>
<b>Continuous Quality Improvement (MA/CQI)</b>									
<b>MA/CQI-3.1</b> Program develops and implements a Delaware First Facility/Program Professional Development Plan that is updated annually and includes individual staff professional development goals and program training goals.	Completed Delaware First Facility/Program Professional Development Plan								